

# QUAIL CREEK POTTERY AND SCULPTURE CLUB POLICY AND PROCEDURES

## NOMINATING COMMITTEE

### **Policy:**

The nominating committee establishes the annual ballot for election of POTS Board Officers.

### **Procedures:**

The Committee:

1. Determines whether current board members wish to run for re-election. Those willing to serve another term shall be placed on the ballot if they have not served more than 3 consecutive terms.
2. Nominates one or more persons per board position from among eligible current board and members in good standing. Members will be notified that the nominating period is open and how to contact the nominating committee if interested. If no one can be found to fill a position, the current board member can be placed on the ballot again, overriding the term limits.
3. Submits list of candidates to the Secretary at least 3 weeks prior to the date of the annual meeting.